



St. Raymond School

300 S. Elmhurst Avenue, Mt. Prospect, IL 60056

847-253-8555

www.st-raymondschool.org

Faith • Academic Excellence • Service

January 2019

Dear St. Raymond Parents,

Happy New Year! We are blessed to have you and your children as part of our faith-filled learning community. We will host our all school open house on Sunday, January 27th from 10:45am-12:45pm and have begun taking applications for new students for the 2019-2020 school year. We hope you will share your great experiences with neighbors and friends that may be looking at new educational opportunities. St. Raymond families are our best ambassadors! If you are a current family with a new student starting next year, please contact us for a new student application.

For our current families, we have also started our reregistration process for the 2019-2020 school year. To expedite the process, we presume that all current students will be returning.

If your child(ren) are returning to St. Raymond School next year, you will be billed the \$50.00 per child reregistration/tuition deposit on your March 2019 billing statement through FACTS Tuition Management. If you do not have a monthly payment plan, an invoice reminder will be sent to you via email from FACTS. The reregistration/tuition deposit reserves your child(ren)'s spot for the upcoming school year and will be credited toward your 2019-2020 tuition.

On the St. Raymond School website (<http://www.st-raymondschool.org/>), you will find all the necessary instructions and online links to reregister your child(ren) for the 2019-2020 school year. This year, we have utilized online links to complete several of the forms requested from you in the past. A list of all required forms and the links is provided on the Reregistration Packet sheet to follow and **MUST BE COMPLETED by 2/14/19.**

[CHECKLIST OF REQUIRED FORMS](#)

Please note: Families not completing all steps in the reregistration process by the deadline of February 14th, 2019 will be assessed a \$50 non-refundable late reregistration fee.

If you are a returning family with a child who will be NEW to St. Raymond School for 2019-2020 school year, please contact the school office and request an application for admission. Return the completed application, along with the tuition deposit fee and the required documents, to the school office. You will also need to complete the "Sibling Registration" link on your Powerschool Parent Portal, under Reregistration. All new student applications and registration steps should be completed by **Thursday, February 14, 2019.**

If your children(ren) are NOT returning to St. Raymond School, please contact the school office no later than **Thursday, February 14, 2019** to avoid being charged the reregistration/tuition deposit. We also ask that you complete the [Non-returning Family Form](#).

We are grateful for your commitment to Catholic education and to St. Raymond School and look forward to seeing you again in 2019-2020! If you have any questions regarding reregistration, please contact Nadine Scheller at 847-253-8555 or at Nadine.Scheller@St-Raymond.org

Sincerely,

Ms. Mary Eileen Ward
Principal

Rev. Edward Panek
Pastor